

**NRHEG PUBLIC SCHOOL ISD #2168  
BOARD OF EDUCATION  
REGULAR MEETING  
Monday, October 15, 2018, 6:30 PM  
Secondary School Media Center**

**MINUTES**

1. **Call to Order**—Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on October 15, 2018 at 6:30PM.

**3. Roll Call:**

Members present: Travis Routh, Dan Schmidt, Neil Schlaak, Rick Schultz, and Superintendent, Dale Carlson.

4. **Approve Agenda**—Moved by Neil Schlaak, seconded by Travis Routh to approve the agenda as presented. Motion Carried 4-0.

5. Teaching and Learning Feature — Student members of the newly formed Diversity Club presented on the club’s purpose and activities.

6. **Audit Report** – Moved by Dan Schmidt, seconded by Travis Routh to approve the FY18 audit report as presented by Eide Bailly. Motion carried 4-0.

11. **Approve Consent Agenda**—Moved by Neil Schlaak, seconded by Dan Schmidt to approve the Consent Agenda as presented. Motion carried 4-0.

**a. Board Meeting Minutes for the September 17, 2018, regular School Board Meeting.**

**b. Finance**

**1) Board Bills: \$554,752.57**

**2) Donations:**

Nick and Erin Budach	Elementary Garden	
Dr. Wayne Rudolph	Books donated to Secondary Media Center	
Whitetail Transports LLC	Community Ed. Competitions Cheer Mats	\$25
Mower County	FFA	\$100
Sponberg Charitable Fund	Scholarships	\$1,000
Ellendale Café	Community Ed. Competition Cheer Mats	\$20
Hanson Construction	Community Ed. Competition Cheer Mats	\$40
Linda and Gary O’Connor	Community Ed. Competition Cheer Mats	\$20
Barry Braaten	Community Ed. Competition Cheer Mats	\$20
Superior Foods	Community Ed. Competition Cheer Mats	\$25
Sun Opta	Community Ed. Competition Cheer Mats	\$50
Casey’s General Stores	Community Ed. Competition Cheer Mats	\$100
Hilltop Greenhouse & Farm LLC	Community Ed. Competition Cheer Mats	\$100
Sequoia Landscape Company	Community Ed. Competition Cheer Mats	\$200
Al’s Body Shop	Community Ed. Competition Cheer Mats	\$25
Schlaak Trucking	Community Ed. Competition Cheer Mats	\$250
Jensen Heating & Air Conditioning	Community Ed. Competition Cheer Mats	\$100
Russ Nelson Electri	Community Ed. Competition Cheer Mats	\$25
State Bank of New Richland	Community Ed. Competition Cheer Mats	\$500
CMD Express LLC	Community Ed. Competition Cheer Mats	25

New Richland One Stop, INC	Community Ed. Competition Cheer Mats	\$100
David and Jenny Bunn	Community Ed. Competition Cheer Mats	\$50
Janet and Roger Johnson	Community Ed. Competition Cheer Mats	\$25
Gordon and Donna Hanson	Community Ed. Competition Cheer Mats	\$50
Cole Chiropractic Office	Community Ed. Competition Cheer Mats	\$25
John T.D. and Megan Misgen	Community Ed. Competition Cheer Mats	\$50
Lerberg's Fitness Center	Community Ed. Competition Cheer Mats	\$25
KFS of Hope, LLC	Community Ed. Competition Cheer Mats	\$25
Hemmingway Photography & Video	Community Ed. Competition Cheer Mats	\$100
Misgen Trucking	Community Ed. Competition Cheer Mats	\$50
Floors 4-U	Community Ed. Competition Cheer Mats	\$50
	<b>Total</b>	<b>\$3,175</b>

**3) Postage Machine Lease Renewal:** Lease agreement renewal for the postage machine in the District Office at a cost of \$77.75 per month.

**c. Workforce**

**1) Co-curricular Contracts:**

- a. Assistant Coach (B-Squad) Boys Basketball – Ryan Evans
- b. Assistant Coach (Junior High) Boys Basketball – Aaron Gilliland
- c. Head Coach Girls Basketball – Onika Peterson
- d. Assistant Coach (B-Squad) Girls Basketball – Drew Paukert
- e. Head Coach Wrestling – Shawn Larson
- f. Assistant Coach Wrestling – Nate Jensen

**2) Employment Recommendation:**

- a. Don Priebe, Custodian with primary assignment at Secondary School. Starting date planned for October 29, 2018. Welcome Don!

**3) Resignation**

- a. Sarah Larson, Secondary Paraprofessional, effective October 5, 2018, with gratitude.

**4) Special Education Service Agreement:** Contract with Owatonna Public Schools for Deaf and Hard of Hearing services up to 13 hours for the 2018-2019 school year at hourly rate of \$80.49.

**5) Assurance of Compliance with State and Federal Law Prohibiting Discrimination --** The Assurance of Compliance identifies specific state and federal laws pertaining to discrimination and equity protection. As part of the Assurance of Compliance, all districts must verify that there is a copy of each of the identified laws in every building in the district. NRHEG also provides this information on the front page of the District's website.

**d. Statewide Enrollment:** Two non-resident students requesting to attend school in the NRHEG School District for the 2018-2019 school year.

**12. Reports:**

- a. Facility Plan Recommendation from Task Force: Representatives of the Facility Task Force presented its recommendation to the Board for consideration in moving forward with determining facility and impacted programming needs. The Board set November 12 for a special work session to focus on examining the recommendation further along with other information and data with the intent of making decisions on moving forward to address facility needs.

- b. Resolution Authorizing a New Board Approved Referendum Authority: Karla Christopherson presented information on a resolution to authorize a new Board approved operating referendum. In 2009, the District passed a \$450 per pupil 10-year operating referendum. In 2014, the State of Minnesota changed the formula which revised the \$450 to \$464.02. At that same time, school boards were able to convert up to \$300 per pupil of existing “voter approved referendum authority” to “board approved authority,” which the Board did at its July 2014 meeting. The resolution was for five years.

Also in 2013, the state legislature added a component to the general education program called “local optional revenue” or LOR. LOR allows school districts to access up to \$424 per adjusted pupil unit in board approved revenue. Initially in FY2015, the revenue authority was available to metro and regional center districts but by FY16, the authority was expanded to all districts.

The original 10 year operating referendum expires in 2019, so to maintain the same level of referendum we have had the last five years, the Board needs to consider passing a new \$300 board approved referendum authority which is good for five years. The Board needs to take action no later than the summer of 2019. However, administration believes it would be appropriate for the Board to consider taking action at either the November or December School Board meeting.

### 13. Recommended Actions

- a. **Notice of General Election**: Moved by Neil Schlaak, seconded by Dan Schmidt to approve the Notice of General Election pertaining to the November 6, 2018, election specific to the ballot of candidates for the NRHEG School Board. The Notice lists the candidates as well as identifies the polling places for the election within the three counties that make-up our school district. The Notice is sent to the Star Eagle and posted on the website as well as the District Bulletin Board located outside the District Office. Motion carried 4-0.
- b. **Set Special Board Meeting to Canvass School Board Election Results**: Moved by Neil Schlaak, seconded by Dan Schmidt to set November 12, 2018, beginning at 5:30 pm as the date to canvass the November 6 results. Motion carried 4-0.
- c. **Student Achievement**:
  - 1. **Extended Field Trip Request** – Moved by Travis Routh, seconded by Neil Schlaak to approve the Extended Field Trip Request to provide a field trip experience for students to Germany, Austria, and Switzerland during June 2019. Motion carried 4-0.
  - 2. **Resolution of School Board Supporting State High School League Foundation Grant Application** – Moved by Travis Routh, seconded by Neil Schlaak to approve the Resolution of the School Board supporting the State High School League Foundation Grant application as presented. The MSHSL Foundation Grant is awarded dollars from the sales tax earned on ticket sales at all state tournament venues. The legislature did not approve the sales tax deferment to the MSHSL Foundation for the 2016-2017 and 2017-2018 school year. The foundation is back in place this year and schools are allowed to apply for two grants. The first grant, Form A, is due November 1<sup>st</sup>. This grant provides district with dollars that are to offset the costs of granting athletic fee waivers for students of our district. Each season we have a number of student athletes that apply for a fee waiver and are granted that waiver. Motion carried 4-0.

- d. **Set Date for January 2019 Organization Meeting:** Moved by Neil Schlaak, seconded by Dan Schmidt to set Monday, January 7, 2019, at 5:30 pm for its organizational meeting. Motion carried 4-0.
- e. **Set Regular Board Meeting Dates for January and February 2019:** Moved by Neild Schlaak, seconded by Dan Schmidt to set the January regular School Board meeting date for Tuesday, January 22, 2019; and the February regular School Board meeting date for Tuesday, February 19, 2019. The third Monday in January and in February are national holidays. Motion carried 4-0.

**14. Adjournment**—Moved by Neil Schlaak, seconded by Travis Routh to adjourn the meeting. Motion carried 4-0. Meeting adjourned at 8:23PM.

Submitted by \_\_\_\_\_, Clerk  
Karen Flatness