

District Status Report

22 December 2016

2016-17 Report# 24

The purpose for the weekly Status Report is to communicate to members of the School Board important and meaningful information relevant to the business of the school district. The Report is available to the public on the school district's website. Please contact me at 417-2602 if you have any questions regarding information contained in the Status Report. I would also appreciate hearing from you on ways I can improve the Report and make it more meaningful and informative for you.

Dale

Our Mission

**Empowering students with
knowledge and skills to succeed.**

Our Vision

**To be the school district of choice, inspiring
excellence in academics, arts, and activities.**

THE NEXT STATUS REPORT WILL BE FRIDAY, JANUARY 6, 2017

Information – Communication -- Correspondence

1. News From Around the State and Beyond

[Court: Ohio appeals court rules transgender child be allowed use of girls restroom](#)

2. 1-3-17 Special School Board Meeting Preview – A few items to bring attention to . . .

a. Organizational Meeting – The agenda will include:

- Election of School Board officers
- Assign School Board committees
- Set the depositories for 2017
- Authorize Investments/Electronic Funds Transfers 2017
- Set the official newspaper for 2017
- Set the regular School Board meeting dates and times
- Set School Board member compensation

b. Workforce Action Items

- **LPN Hire Recommendation** – Administration will be forwarding a recommendation to the School Board to employ a 60% FTE Licensed Practice Nurse. As you know, this position has been a 1.0 FTE position. We posted the position due to the resignation of Ms. Poplow, but were unable to select a candidate to fill the 1.0 FTE. However, we have a current employee who is licensed as a LPN, and has agreed to fulfilling a 60% position in combination with her current 40% paraprofessional job share position. Mr. Bunn, Mr. Anderson, and our school nurse, Mrs. Petsinger, all are supportive of having Ladonna Olson serve as our District LPN at the 60% FTE level.
- **Secondary Food Service Assistant Cook** – Administration intends to recommend a candidate for the Assistant Cook position at the Secondary School that is vacant as of December 23, 2016, due to a resignation. We are still working with a specific candidate to finalize an agreement before I share the name with the Board at this time.

c. Summary of Superintendent's Mid-Year Performance Review Read – The Board Chair will read a prepared summary of the Board's mid-year review of my performance that will be included in your Board Packet for the January 3 meeting that will be sent out to you next week.

Remember the Special Board Meeting will start at 5:30 pm.

3. School Board Committee Assignments – As part of the Organizational Meeting, the Board Chair will be appointing Board members to the established Board committees. Current assignments are:

Finance Committee

Mike Moen, Lori Routh, JoAnn Maloney

Policy Committee

JoAnn Maloney, Michele Moxon, Rick Schultz

Building and Grounds Committee

Mike Moen, Travis Routh, Rick Schultz

Transportation Committee

Michele Moxon, Rick Schultz, Mark Tollefson

School Activities Committee

Mark Tollefson, Lori Routh, Travis Routh

Negotiations with the Paraprofessionals Union

JoAnn Maloney, Mike Moen, Travis Routh

Negotiations with the AFSCME Union

Michele Moxon, Lori Routh, Rick Schultz

Negotiations with the Certified Staff

Michele Moxon, Lori Routh, Mark Tollefson

4. **MSBA Negotiation Seminars** – MSBA will be offering member districts full-day Negotiations Seminars to help boards prepare for the negotiations process. Below are three locations I saw that are the closest to us. Notice that there is only one seminar offered on a Saturday. Please let me know if you are interested in attending a seminar. You can read more at www.mnmsba.org/NegotiationsSeminars.
 - February 9 (Thursday) — Mankato | Country Inn & Suites, 1900 Premier Drive
 - February 10 (Friday) — Rochester | Wood Lake Meeting Center, 210 Woodlake Drive
 - March 11 (Saturday) — St. Peter | Minnesota School Boards Association, 1900 West Jefferson Avenue

5. **MSBA Annual Leadership Conference** – The 96th Annual Leadership Conference of the Minnesota School Boards Association will be held January 12-13, 2017, at the Minneapolis Convention Center. The Conference concludes at noon on Friday, January 13. I will be leaving on Tuesday, January 10 as I will be attending the Phase II training with Dan Schmidt beginning in the morning of Wednesday, January 11. Room reservations have been finalized. Please contact Sue Kulseth or me with questions.

6. **Eide Bailly School District Budget Workshop** – Karla Christopherson and I will be attending the annual budget workshop sponsored by our auditing firm Eide Bailly on Wednesday, January 18, 2017. Please let me know by January 3 if you are interested in joining us.

7. **Building and Grounds Committee Meeting Update** – The Building and Grounds Committee met on Wednesday, December 21. The agenda included a conversation with Rod Schumacher from ISG in based in Mankato. We have received a proposal for conducting a facility assessment from ICS and will be receiving a proposal from ISG in time for the January 17 School Board Meeting. The Committee also heard an update on our conversation with the City of New Richland regarding our lease for the use of the ball fields. The Committee was comfortable with administration exploring a concept in which the District assumes all responsibility for the care and maintenance of the two fields specific to the playing surfaces for the specific months of March through May. Further discussions will need to take place with the City as to the responsibility of ensuring the facilities and equipment on properly maintained i.e. bleachers, bathrooms, lights, etc. It is likely there will be increased maintenance costs for the District. Finally, the Committee discussed next steps in addressing access issues pertaining to the Ellendale softball fields. The

Committee will be exploring improvement options including accessibility questions for parking and pedestrian traffic.

8. Teacher Make-up Day – Below is the e-mail I sent to teachers earlier today regarding the scheduling of the make-up day for teachers in response to the cancelled student day that is waived for students.

District Teachers:

I appreciate your patience as we have been evaluating potential options for addressing the teacher workday "make-up" due to the cancelled student instruction day that has been waived for students. A number of factors need to be considered when considering options on how to "make-up" missed school days including the service to our students, calendar limitations, best interests of the district, negotiated employee agreements, and the impact on employees, families, and community. After considering several options, and after receiving input from the principals, your organization president Deb Bently, and others, I have decided the most practical solution is to "add" a teacher in-service day to the end of the school year.

Unless weather or other circumstances cause further changes, including the addition of further instructional days and/or workday make-ups, the calendar for the end of the year now looks like this:

- *Final instructional day: Tuesday, June 6*
- *Teacher in-service training, possibly with Nancy Remmert: Wednesday & Thursday, June 7 and 8*
- *Teacher planning/check-out Friday, June 9*

School Board Calendar of Events

December 23, 2016		Winter Break Begins
January 3, 2017	5:30 pm	Students and Staff Return from Winter Break Special School Board Meeting & Organizational Meeting – Board Room
January 12-13, 2017		MSBA Leadership Conference – Minneapolis Convention Center ** Phase 2 Training – Wednesday, January 11 from 8:45 am – 4pm
January 17, 2016	Tuesday 6:30 pm	Regular School Board Meeting – Elementary School Media Center
February 21, 2017	Tuesday 6:30 pm	Regular School Board Meeting – Secondary School Media Center

Dale's Calendar for December 26 – January 6 (As of 12-22-16)

Week of December 26

Out of Office

District Office will be open on December 27-29 from 7:30 am – 4:00 pm

Week of January 2

Monday

Office Closed

Tuesday

8:30 am

Administrative Team Meeting (8:30 am with Terri E.)

5:30 pm

Special School Board Meeting – Organizational Meeting

7:00 pm

BBB

Wednesday

9:00 am

Bruce Miles Seminar

11:00 am

Region Superintendent Meeting

Thursday

3:30 pm

Meet and Confer - Tentative

7:00 pm

BBB

Friday

7:00 am

Monthly Check in with Teacher Association President

7:45 am

Board Meeting Agenda Planning with Board Chair

7:00 pm

Wrestling

Thank you for all you do!