

# *District Status Report*

*16 June 2017*

*2016-17 Report# 46*

The purpose for the weekly Status Report is to communicate to members of the School Board important and meaningful information relevant to the business of the school district. The Report is available to the public on the school district's website. Please contact me at 417-2602 if you have any questions regarding information contained in the Status Report. I would also appreciate hearing from you on ways I can improve the Report and make it more meaningful and informative for you.

Dale

## Our Mission

**Empowering students with  
knowledge and skills to succeed.**

## Our Vision

**To be the school district of choice, inspiring  
excellence in academics, arts, and activities.**

## Information – Communication -- Correspondence

### 1. 6-19-17 School Board Meeting – A few items to bring attention to . . .

#### a. Student Achievement Item

- **Washington DC Extended Field Trip** – Teacher Theresa Buendorf will be present to share information about the planned field trip to Washington D.C. in April 2018. School Board Policy 610 does require Board approval. In addition to the request, Board members are encouraged to consider going on the trip as well. Rick Schultz had the opportunity to travel with the group in 2016. Please let me know if you are interested in joining the students and staff members next April.
- **K-3 Literacy Plan 2017-2018** – Administration will present the K-3 Literacy Plan for 2017-2018 which is mandated by the Minnesota Department of Education. The Board will be asked to approve the plan.

#### b. Student Support Item

- **Board Policy 533: Wellness Second Reading** – The Board will be asked to approve the first reading of our revised Wellness policy. The Wellness Policy Committee has been working for the past several months to revise the policy to reflect mandated requirement changes to take effect July 1, 2017. Waseca and Steele County Public Health has provided guidance for us in combination with MSBA. This policy has not gone through the Board's Policy Committee due to the involvement of the Wellness Policy Committee which includes staff, parent, student, and Board member representation. School Nurse Carrie Petsinger will be present at the Board meeting to share specific changes as well as respond to questions the Board may have.
- **2017-2018 Resolution for Membership to the Minnesota State High School League (MSHSL)** – The Board will be asked to approve our continued membership in the MSHSL. A video will be presented for the Board to view.

#### c. Finance Items

- **2016-2017 Revised Budget and 2017-2018 Adopted Budget** – The Board will take action on the 2016-2017 revised budget as well as the 2017-2018 Adopted Budget at Monday's meeting. Details for each have been included in your Board packet.
- **School Finance and Financial Planning Model** – The Board was presented with information on a Financial Planning Model from School Finance at the May Board meeting. The Board will be asked to consider approving the purchase of the model. A proposal from School Finances is in your packet. You will see an annual cost of \$3,349 over three years for the program and services.
- **Bakery and Dairy Bids** – We received one bakery bid and one dairy bid; both from our current vendors. For both bids, there are rate increases for bread and dairy products ranging from 2 – 5%. The Board will be asked to approve both bids.
- **District Property, Liability, Auto, and Workers Compensation Insurance 2017-2018 proposal** – I will present a recommendation at the Board meeting Monday night. I'm unable to identify a recommendation at this time as we continue to wait for any additional bids to come in prior to the meeting on Monday. Based on what we have already received, the bids have been favorable for the District.

- **Frontline Education Contract Renewal** – The Board will be asked to consider approval to renew our agreement with *Frontline Education* (formerly AESOP) which provides us with our employee absence and substitute management system. This is separate from our agreement with Teachers on Call which you will see in item #8 below. The cost for the Frontline agreement is estimated at approximately \$5,400 for the 2017-2018 school year which compares to a cost of \$5,360 for the 2016-2017 school year.
- **Teachers on Call Contract Renewal** – The Board will be asked to consider approval to renew our agreement with *Teachers on Call* (TOC) which provides us with management of our substitute staffing needs and staff absences. The agreement is for a two-year period from July 1, 2017 through June 30, 2019. The agreement calls for a 26% administrative mark-up to the substitute's rate which covers payroll costs, benefits, taxes, insurance, worker's comp, unemployment, and other expenses. We estimate the true cost to the district for contracting with TOC is estimated at about 11% of a substitute's rate.

d. Workforce Items

- **Resignations** – The Board will be asked to approve the resignations for eight employees. Each employee has a unique story as to why they are resigning and moving onto new opportunities. We have implemented our new exit interview questionnaire, and will ask each employee to complete.
- **Retirement** – Thank you to Carol Bayerkohler, Secondary Paraprofessional, for her 14 years of service to the District.
- **Hiring** -- The Board will be asked to approve employment for five employees. We are excited to welcome Kiley Beenken, Ladonna Olson, Kelsey Routh, Lise Weegman, and Macy Whiteside to their positions with the District.
- **Leaves of Absence** – The Board will be asked to consider approval for four different leaves of absences including a medical (FMLA) leave for Carrie Petsinger; extended (3-year) leave for Jackie Schultz; childcare (1 year) leave for Erin Holand, and an unrequested leave for Onika Peterson due to the uncertainty of a more senior teacher securing a variance licensure.
- **Contract Change (increase) for Art Teacher** -- The Board will be asked to consider approval to adjust art teacher Marlene Schoenrock's full time employment (FTE) from 0.9 to 1.0 for the 2017-2018 school year. This adjustment was already included in the 2017-2018 staff plan approved by the Board in May.
- **Certified Occupational Therapist Assistant** – We may not be prepared to present a recommendation to renew an agreement with our COTA as well as our agreement with the JWP Public Schools to share the contract for the COTA. If we do not have a recommendation ready for Monday, we will then have a recommendation ready for the Board at the July meeting.

e. Facilities Items

- **Ellendale Softball Parking and Access Project** – The Building and Grounds Committee will recommend to the Board to approve the project quote of \$5,814.50 submitted by Dobberstein Backhoe to complete the project.

2. **State Budget and Legislative Overview:** Highlights of the education bill include:
- Totals for the biennium include \$483 million
  - Adds 2% and 2% to the education formula equaling \$274 million in the biennium which amounts to an increase of \$121 per student in FY '18 and \$124 in FY '19
  - Continues increases in LTFM funding of \$131.3 million
  - Creates Ag2School 40% Ag credit for school facility debt taxes amounting to \$35.5 million in FY'19
  - Establishes new Professional Educator Licensure Board
  - Establishes a new tiered teacher licensure system
  - No changes to TRA in these bills
  - Establishes a new School Readiness Plus (SR+) program with \$50 million in biennium for 4 year olds
  - Expands support for concurrent enrollment teacher credentialing with \$375,000 annually for 4 years
  - Restricts special elections to five dates in February, April, May, August, and November
3. **Board Work Session:** I have sent a doodle calendar poll to Board members regarding the scheduling of a board work session in the coming month. Dates including June 27 & 28, and July 10, 11, and 12. Possible work objectives include:
- Superintendent work goals for 2018-2019
  - Board self evaluation including work goals for 2018-2019
  - Strategic Plan review

## School Board Calendar of Events

June 19, 2017	6:30 pm	Regular School Board Meeting – Secondary School Media Center
Date TBD	5:30 pm	School Board Work Session – Secondary School
July 17, 2017	6:30 pm	Regular School Board Meeting – Elementary School Media Center
August 21, 2017	6:30 pm	Regular School Board Meeting – Secondary School Media Center
August 28, 2017	8:00 am	Welcome Breakfast – Elementary School Cafeteria
September 5, 2017		First Day for Students

## Dale's Calendar for June 19 - 23 (As of 6-16-17)

Monday	11:30 am	Superintendent Lunch Meeting
	2:00 pm	Check in with Karla
	2:30 pm	Check in with Sue
	6:30 pm	School Board Meeting
Tuesday	10:00 am	Meeting with staff member
Wednesday	9:00 am	Meet with Corrine regarding Retention Tracking Process
Thursday	7:30 am	Board Agenda Planning with Board Chair
Friday		Out of Office

**Thank you for all you do!**