

**NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, August 20, 2018, 6:30PM, Secondary Media Center**

MINUTES

1. Call to Order: Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on August 20, 2018 at 6:30 PM.
2. Roll Call:
Members present: JoAnn Maloney, Karen Flatness, Travis Routh, Neil Schlaak, Dan Schmidt, Rick Schultz & Mark Tollefson. Also in attendance were Dale Carlson, Superintendent and Sue Kulseth, Administrative Assistant to the Superintendent.
3. **Approve Agenda:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the agenda as presented. Motion carried 7-0.
10. **Approve Consent Agenda Items:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the Consent Agenda Items as presented. Motion carried 7-0.

a. Board Meeting Minutes for Monday, July 16, 2018

b. Finance

1) Board Bills: \$547,209.56

2) Donations:

The follow are all Clay Target 2018 Sponsor donations

Xcel Energy Foundation		\$1,050.00
AW Ag LLC Pioneer Seed Alex Wayne		200.00
Dave's Body Shop Waseca		250.00
L & D Ag Svc Inc Hartland		250.00
Midwest Dry Ice Blasting		250.00
Olson Excavating LLC Hartland		200.00
Southfork Seed Dan Harguth Waseca		250.00
Anderson Farms Waseca		100.00
Sportsman's Stop Waseca		100.00
Streater Inc Albert Lea		100.00
Barnyard Treasures Dawn Raatz		50.00
Clarks Grove Waseca Veterinary		50.00
Eagle Concrete Waseca		75.00
Johnson Seeds of Wells		50.00
Modern Metal Products Owatonna		50.00
Sorenson's Appliance & TV Geneva		20.00
Yellow Mushroom Restaurant		<u>50.00</u>
Randy & Sherry Schott	Donation for Math Calculator	88.00
NRHEG PTO	Teacher Request	613.69
NRHEG PTO	Elementary AC Unit	394.42
NRHEG PTO	Tech Request Projectors/Mounts	1,989.98
Amy Louks/Allina Health	Elementary PBIS Account	<u>100.00</u>
	Total	\$6,281.09
	2018-2019 ool Year Total	\$6,281.09

- 3) **Contract for Physical Therapy Services with Health Dimensions Rehabilitation, Inc. for 2018-2019**
School Year: The rate and all other terms is an increase of \$2 from last year. HDR will bill monthly for services at a rate of \$65.00 per hour plus mileage.
- 4) **Catastrophic Insurance:** This coverage is for students in grades 6-8 participating in co-curricular programs. The total cost for the coverage will be \$600. This is the same amount as the 2018-2019 school year.

c. **Workforce**

1) **Employment:**

- a) **Technology Assistant Contractual Agreement:** Nathan Jensen at \$18.87 per hour not to exceed 600 hours per year.
- b) **Elementary Paraprofessional Letter of Assignment:** Courtney Mitchell will start at a Step 3.

These contracts are contingent on acquiring proper licensure, official transcripts and a successful background check.

2) **Fall Coaching Contracts:**

- a) **JV Football Coach:** Neil Fuchs
- b) **C-Squad Football Coach:** Matt Schultz
- c) **8th Grade Volleyball Coach:** Jen Hatton

3) **Resignations**

- a) **Elementary Paraprofessional:** Jessica Regan as Elementary Paraprofessional as of 7-30-18. Jessica was recently approved by the Board at the July meeting.

d. **Student Achievement:**

- 1) **1:1 Mobile Device Handbook for 2018-2019:** The Board will be asked to take action on approving the handbook. There are no changes from the previous year handbook.

- e. **Statewide Enrollment Options:** Three (3) students moving to this District but choosing to remain at their current school district. Three (3) students living in our District will be attending another district because a parent works in that town. One (1) student living in another district and choosing our District to attend school.

Item 11 Reports

- a. **Community Survey DRAFT:** A draft of the Community Survey regarding facility planning was presented for Board input. The draft presented represents review and input from the Facility Planning Task Force. Following the Board's review, final revisions will be made before going to print. We hope to have the survey in homes by the second week of September with a closing date of October 1. A special Board meeting is planned for October 10 in conjunction with the sixth and final meeting of the Task Force. The purpose for the meeting will be to hear a report from School Perceptions on the survey results. The Board's role that evening will be one of simply listening and not be engaged in the work of the Task Force as it develops a recommendation to be presented to the Board at the October 15 School Board meeting.

Item 12 Recommended Actions

a. **Student Achievement**

- 1) **NRHEG Community Education Youth Development Plan:** Moved by Karen Flatness, seconded by JoAnn Maloney, to approve the 2018-2019 NRHEG Community Education Youth Development Plan. Motion carried 7-0.

- 2) **2018-2019 Student Handbooks:** Moved by Travis Routh, seconded by Dan Schmidt, to approve the Elementary and Secondary 2018-2019 Student Handbooks. Motion carried 7-0.

b. Workforce

- 1) **Health Office Assistant Letter of Agreement:** Moved by JoAnn Maloney, seconded by Travis Routh, to approve the 2018-2019 Health Office Assistant Letter of Agreement with Sandy Tollefson. Mark Tollefson abstained. Motion carried 6-0.
- 2) **7th Grade Volleyball Coach:** Moved by Neil Schlaak, seconded by Dan Schmidt, to approve the 7th Grade Volleyball Coach contract with Karen Flatness. Karen Flatness abstained. Motion carried 6-0.

c. Finance

- 1) **Bus Lease Agreement:** Moved by Neil Schlaak, seconded by Tollefson, to approve the bus lease agreement with Santander Leasing for two 2019 International 77 passenger school buses with payments of \$26,515 per year for 4 years. Motion carried 7-0.
- 2) **2018-2019 Substitute Compensation Rates:** Moved by Neil Schlaak, seconded by Dan Schmidt, to approve the 2018-2019 Substitute Compensation Rates. Karen Flatness abstained. Mark Tollefson abstained. Motion carried 5-0.

d. Board Governance—Policy

- 1) **First Reading of Policy #515 Protection and Privacy of Pupil Records including 515P-Procedure for Special Education Student Records:** Moved by Karen Flatness, seconded by Neil Schlaak, to approve the First Reading of Policy #515 Protection and Privacy of Pupil Records including 515-Procedure for Special Education Student Records as recommended by the Policy Committee. Motion carried 7-0.
- 2) **First Reading of MSBA Recommended Revised Policies:** Moved by Karen Flatness, seconded by Dan Schmidt, to approve the First Reading of the MSBA Recommended Revised Policies as recommended and presented by the Policy Committee. Motion carried 7-0.

13. **Adjournment:** Moved by Neil Schlaak, seconded by Karen Flatness to adjourn the meeting. Motion carried 7-0.
Meeting adjourned at 7:45 PM.

Submitted by  Clerk
Karen Flatness